



An Equal Opportunity/Affirmative Action Employer

## **Announcement of Intention to Fill Multiple Job Vacancies**

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### **Financial Services Specialists 1 and 2 (Cyber Security), SG-18 and SG-23**

**Location: Albany or NYC**

**Business Unit: Cybersecurity**

**Negotiating Unit: Professional, Scientific & Technical (PEF)**

**Please note that a change in negotiating unit may affect your salary, insurance and other benefits.**

**Salary: \$63,108 - \$103,350 (see salary grade level breakdown below)**

**Positions located within the New York City metropolitan area, as well as Suffolk, Nassau, Rockland, and Westchester Counties, are also eligible to receive an additional \$3,087 annual downstate adjustment.**

**Appointment Status: Permanent**

**Appointment to these positions is pending Governor Appointment's Office approval.**

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The New York State Department of Financial Services seeks to build an equitable, transparent, and resilient financial system that benefits individuals and supports business. Through engagement, data-driven regulation and policy, and operational excellence, the Department and its employees are responsible for empowering consumers and protecting them from financial harm; ensuring the health of the entities we regulate; driving economic growth in New York through responsible innovation; and preserving the stability of the global financial system.

The Department of Financial Services is seeking applicants to fill multiple positions for various levels of Financial Services Specialists (Cyber Security) in the Cybersecurity Division. Under the direct supervision of higher level staff, the Financial Services Specialists (Cyber Security)'s duties will include, but not be limited to, the following:

- Conducts full scope and target examinations in accordance with State and Federal Financial Institution Examination Council programs of Information Technology (IT) environments (i.e., systems management, electronic financial transactions, internet security, computer banking, etc.) at regulated institutions and technology service providers to ascertain safety and soundness of said environments and for compliance with the relevant laws and regulations such as, the Department's first-in-the-nation Cybersecurity regulation, NYCRR Part 500;
- Determines adequacy of records, systems and controls governing virtual currency;
- Assesses the systems supporting back-office operations (i.e., systems for trading and investment activities and other financial and insurer functions), and the automated systems providing the middle office and front office with the position, limit and other reports necessary to manage risk;
- Assists in the pre-planning and scoping for targeted examinations of regulated virtual currency entities;
- Contributes to writing and/or manage writing the IT/Cybersecurity portion of overall examination reports or target examination reports;
- Prepares and delivers findings of such examinations to higher-level staff and Department management;
- Reviews the policies and procedures relative to IT effects upon virtual currency institution operations;
- Discusses IT examination findings with higher-level staff and/or the examiner-in-charge and participate in meetings with other Department and examinee staff;
- Conducts and participates in training or assist in structuring and preparation of training Department staff on examination issues;
- Researches new virtual currencies and perform pre- and post-implementation reviews;

- Higher level Financial Services Specialists (Cyber Security) may supervise lower level Financial Services Specialists (Cyber Security) by developing the examination plan, organizing and coordinating activities during the examination, and assigning and monitoring work of subordinate staff;
- Higher level Financial Services Specialists (Cyber Security) will assist in review and revision of examination policies and procedures, including first day letters, work programs, and other related materials;
- Higher level Financial Services Specialists (Cyber Security) will assist with overall management, supervision and guidance of business unit activities and staff; and
- Other duties as assigned.

**Appointment method:**

Candidates must meet the minimum qualifications listed below in order to be eligible for appointment:

**Non-Competitive:** A Bachelor's Degree or higher in Computer Information Systems, Computer Science, Criminal Justice, Cyber Security, Information Security, Information Systems, Information Technology, International or Public Affairs, Law, or Technology and required number of years of specialized experience (listed below) in the following:

- Establishing, managing or auditing cyber security and technical control programs with industry standard frameworks such as Federal Financial Institutions Examination Council (FFIEC), National Institute of Standards and Technology (NIST), SysAdmin, Audit, Network and Security (SANS), and International Organization for Standardization (ISO).

**Financial Services Specialist 1 (Cyber Security), SG-18**

**Salary: \$63,108 - \$80,248**

Bachelor's Degree requirement as indicated above and two (2) years of specialized experience.

**Financial Services Specialist 2 (Cyber Security), SG-23**

**Salary: \$81,705 - \$103,350**

Bachelor's Degree requirement as indicated above and three (3) years of specialized experience.

**Substitutions:**

A Master's Degree in one (1) of the related fields or a J.D. may substitute for one (1) year of specialized experience. A Ph.D. in one (1) of the related fields may substitute for two (2) years of specialized experience

**Preferred Certifications/Experience**

Conference of State Bank Supervisors (CSBS): Certified Cyber Security Examiner

Industry Designations (these are specifically cited in the CSBS Cyber Security Examiner Certification):

- Certified Information Systems Security Professional (CISSP)
- Systems Security Certified Practitioner (SSCP)
- Certified Cloud Security Professional (CCSP)
- Certified Cyber Forensics Professional (CCFP)
- CSX Practitioner or CSX Specialist (CSXP, CSXS)
- Certified Information Systems Auditor (CISA)
- Certified in Risk and Information Systems Control (CRISC)
- Certified in the Governance of Enterprise IT (CGEIT)
- Certified in Information Assurance (CIA)
- Sensitive Security Information, Certified (SSI)
- Certified in Cyber Warfare (CCW)

**To Apply:** Interested qualified candidates must submit a resume and letter of interest **no later than February 29, 2024** to the email address listed below. Please include the Box # (**Box FSSPEC-CYBER**) in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Thomas Hurd  
 Box FSSPEC-CYBER  
 New York State Department of Financial Services  
 Office of Human Resources Management

One Commerce Plaza, Suite 301  
Albany, NY 12257  
Email: NCE.Notifications@dfs.ny.gov  
Fax: (518) 402-5071

**All candidates that apply may not be scheduled for an interview**

**Public Service Loan Forgiveness**

Employment with New York State qualifies an individual for Public Service Loan Forgiveness (PSLF). This program forgives the remaining balance on any Direct Student Loans after you have made 120 qualifying monthly payments while working full-time for a U.S. federal, state, local, or tribal government or not-for-profit organization. To learn more about the program and whether you would qualify, please visit: <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>

**AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS**

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

***Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at [response@oer.ny.gov](mailto:response@oer.ny.gov).***