



An Equal Opportunity/Affirmative Action Employer

## Announcement of Intention to Fill a Job Vacancy

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### **Pharmacy Benefits Managers Unit Chief (Director Financial Services Programs 2, SG-33)**

**Location:** One Commerce Plaza, Albany

**Business Unit:** Pharmacy Benefits Bureau

**Negotiating Unit:** Professional, Scientific and Technical (PEF)

Please note that a change in negotiating unit may affect your salary, insurance and other benefits.

**Salary:** The starting salary for this position is \$133,385 with periodic increases up to \$161,178

**Appointment Status:** Permanent

**Appointment to this position is pending Governor Appointment's Office and Division of Budget approval.**

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The New York Department of Financial Services seeks to build an equitable, more transparent and resilient financial system that benefits New Yorkers and supports business. Through engagement, data-driven regulation, and operational excellence, DFS is responsible for empowering consumers and protecting them from financial harm; ensuring the health and stability of the financial entities we regulate; and driving economic growth through responsible innovation.

The Department of Financial Services is seeking candidates for the position of Pharmacy Benefits Managers (PBM) Unit Chief. Reporting to the Deputy Superintendent for the Pharmacy Benefits Bureau, the PBM Unit Chief will be tasked with supervising all of the work of the PBM Regulatory Unit.

Duties include, but are not limited to, the following:

- Supervises PBM Regulatory functions including licensing, complaints, examinations, and reporting;
- Manages projects undertaken by the PBM regulatory unit in meeting the statutory duties outlined in Article 29 of the Insurance Law and Public Health Law Section 280-a;
- Supervises the regulatory process and the filing of SAPA documents;
- Formulates policy advice for the Deputy Superintendent on issues impacting the PBM regulatory space;
- Monitors progress of projects to ensure all internal and statutory deadlines are met;
- Meets with PBMs, pharmacies, trade groups, and lobbyists related to the Department's activities in the PBM space;
- Drafts legislative proposals and accompanying memoranda related to the regulation of PBMs in New York;
- Monitors and tracks legislation affecting the PBM Regulatory unit's areas of responsibilities;
- Provides direct supervision of the Unit leadership;
- Meets with legal, IT, financial and administrative staff related to PBM Regulatory unit functions and responsibilities; and
- Other duties as assigned.

#### **Preferred Qualifications**

- Experience in health insurance, pharmacy, or PBM.
- Superior written and oral communication skills.

- Strong analytical and project management skills.
- Ability to manage multiple priorities and meet deadlines.
- JD, MPA, MPH, or MBA preferred but not required.

#### **Appointment method:**

Candidates must meet the minimum qualifications listed below in order to be eligible for appointment.

**Non-Competitive:** A Bachelor's Degree in accounting, actuarial sciences, auditing, banking, business, business administration, business and technology, commerce, computer information systems, computer science, consumer sciences, criminal justice, cyber security, econometrics, economics, finance, financial administration, health, health administration, information systems, information systems engineering, information technology, internal controls, international or public affairs, law, market analysis, mathematics, public administration, public policy, risk management, statistics, taxation, or technology and eight (8) years of financial services experience with: 1) a regulated entity who has a regional, national and/or international presence; or 2) a governmental regulatory entity. This experience must include practical and technical knowledge about State, federal and/or international financial services laws, rules and regulations. Three (3) years of the experience must have been at a managerial level.

**To Apply:** Interested qualified candidates must submit a resume and letter of interest **no later than February 2, 2023** to the email address listed below. Please include the Box # **(Box PBMUC-DFSP2-10086)** in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Anthony Craft  
Box PBMUC-DFSP2-10086  
New York State Department of Financial Services  
Office of Human Resources Management  
One Commerce Plaza, Suite 301  
Albany, NY 12257  
Email: NCE.Notifications@dfs.ny.gov  
Fax: (518) 402-5071

**All candidates that apply may not be scheduled for an interview**

#### **Public Service Loan Forgiveness**

Employment with New York State qualifies an individual for Public Service Loan Forgiveness (PSLF). This program forgives the remaining balance on any Direct Student Loans after you have made 120 qualifying monthly payments while working full-time for a U.S. federal, state, local, or tribal government or not-for-profit organization. To learn more about the program and whether you would qualify, please visit: <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>

#### **AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS**

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

***Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Office of Employee Relations at (518) 473-3130 or via email at [response@oer.ny.gov](mailto:response@oer.ny.gov).***