



NEW YORK STATE  
DEPARTMENT OF FINANCIAL SERVICES  
ONE STATE STREET PLAZA  
NEW YORK, NEW YORK 10004

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In the Matter of the Applications of

**RICHARD W. CHICHESTER,**

Applicant.

**NOTICE OF HEARING**

**VIDEOCONFERENCE  
HEARING**

Docket No. 2020-0001-L  
Event Number: 178 812 4795  
Event Password: uySDE3X75CM

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**TO THE APPLICANT:**

**PLEASE TAKE NOTICE THAT**, pursuant to your request, a Hearing will be conducted by the New York State Department of Financial Services (“Department”), on the 22<sup>nd</sup> day of December, 2020, at 10:00 a.m., to review the determination denying your application for a license to act as an independent adjuster pursuant to Section 2108 of the New York State Insurance Law (“Insurance Law”). The Hearing will be held via videoconference, via Webex. **The Event Number for this Hearing is 178 812 4795, and the Event Password is uySDE3X75CM.**

Pursuant to the First Amendment to Part 2 of Title 23 of the Official Compilation of Codes, Rules and Regulations of the State of New York (23 NYCRR §2.19), you may object to having the Hearing conducted via videoconference by sending a written notice of the objection to the hearing officer by first class mail or overnight mail to Videoconference Coordinator, Office of General Counsel, New York State Department of Financial Services, One State Street, New York, NY 10004, or via electronic mail to VideoHearings@dfs.ny.gov. The written notice of objection must be received at least five business days before the date set for the hearing. A copy of 23 NYCRR §2.19 is attached to this Notice.

You are instructed to go to the Department’s website, at [https://www.dfs.ny.gov/reports\\_and\\_publications/public\\_hearings](https://www.dfs.ny.gov/reports_and_publications/public_hearings) to learn how the hearing will be conducted and what you will need to do in order to appear at your Videoconference Hearing. **At least 48 hours prior to your hearing, you will need to conduct a test to ensure that you can connect to the Videoconference Hearing. Instructions for testing can be found at**

[https://www.dfs.ny.gov/reports\\_and\\_publications/public\\_hearings](https://www.dfs.ny.gov/reports_and_publications/public_hearings). **If you wish to introduce any documents at the Hearing, you must email them at least 24 hours prior to the start of the Hearing to [VideoHearings@dfs.ny.gov](mailto:VideoHearings@dfs.ny.gov), and include a brief description of each document and your Event Number. You may also request disclosure of the evidence that the Department will introduce at the Hearing by sending an email to [VideoHearings@dfs.ny.gov](mailto:VideoHearings@dfs.ny.gov). Include in your request your name, the date of the Hearing, and your Event Number.**

**If you have any questions with regard to connecting or are unable to connect to your Videoconference Hearing, call the Department Help Desk at 212-709-7777 or email [ServiceDesk@dfs.ny.gov](mailto:ServiceDesk@dfs.ny.gov).**

The denial of your application for a license to act as an independent adjuster pursuant to Section 2108 of the New York State Insurance Law should be upheld on the grounds that you have demonstrated untrustworthiness and/or incompetence to act as an independent adjuster based on the following.

1. During the approximate period November 10, 2014 through January 2015, while you were employed as the office and shop manager at R & U Auto Body (“R & U”), an automobile repair shop, you directed a client to make misrepresentations to his insurance company, GEICO, when filing a claim for damage done to his vehicle. You directed your client to tell GEICO that the vehicle at issue was parked on the street when it was hit, a representation you knew to be false based on your conversation with the client. You also directed the same client to report that the entire passenger side of the vehicle was damaged, a representation you knew to be false based on your inspection of the vehicle. Your direction to the client caused false records to be entered at GEICO as part of the insurance claim file. R & U submitted an estimate and photographs to GEICO on or about December 22, 2014, and a supplemental estimate on or about January 15, 2015. The estimate included costs to repair damage to the vehicle that were not present at the time the vehicle was physically inspected, including components found on the passenger side of the vehicle.

2. You provided materially incorrect and/or untrue information in your original license application for an independent adjuster’s license pursuant to §2108 of the Insurance Law dated February 22, 2019, in that you answered in the negative to the question 3(a), which asked “Have you ever been convicted of a misdemeanor, had a judgment withheld or deferred, or are you currently charged with committing a misdemeanor?”

3. As a consequence of your criminal conduct, on or about June 10, 2016, in the Nassau District Court of New York, you were convicted, upon a plea of guilty, of one count of Falsifying Business Records in the Second Degree, a class A misdemeanor, in violation of New York Penal Law §175.05, you were required to pay restitution in the amount of \$4,783.93 and you were sentenced, on or about February 2, 2017, to a conditional discharge and a \$250.00 court fee.

4. Such other and further evidence relevant to your qualifications and fitness for the license sought as may be presented at the hearing.

**PLEASE TAKE FURTHER NOTICE** that the Hearing is being held pursuant to Sections 304-a, 305, and 306 of the Financial Services Law and that notice thereof is being given to you in accordance with Section 304 of the Financial Services Law. Your attention is directed to a statement in plain language, attached hereto, entitled "Summary of Hearing Procedures," summarizing the provisions of Title 23, Part 2 of the Official Compilation of Codes, Rules and Regulations of the State of New York (23 NYCRR 2). This statement contains important information concerning your rights and the Department's hearing procedures and should be read carefully. A copy of 23 NYCRR §2.19 is attached hereto; a copy of the balance of 23 NYCRR 2 will be furnished upon request. Should you fail to appear at the Department's Virtual Hearing Center at the time fixed for the online virtual hearing, or any adjourned date thereof, your request for a hearing will be deemed withdrawn, and the denial of your application for a license to act as an independent adjuster pursuant to Section 2108 of the New York State Insurance Law will be upheld.

Dated: New York, NY  
November 16, 2020

NEW YORK STATE DEPARTMENT OF FINANCIAL SERVICES

By: Jessica Masullo  
Jessica Masullo  
Senior Attorney  
(212) 709-3532

**BY CERTIFIED MAIL AND REGULAR MAIL:**

Richard W. Chichester  
[REDACTED]  
[REDACTED]



NEW YORK STATE  
DEPARTMENT OF FINANCIAL SERVICES  
ONE STATE STREET  
NEW YORK, NEW YORK 10004

## SUMMARY OF HEARING PROCEDURES

(Summary of Hearing Procedures for Adjudicatory Proceedings Before the Department of Financial Services as Set Forth in Title 23, Part 2 of the Official Compilation of Codes, Rules and Regulations of the State of New York (23 NYCRR 2), and as Required by Section 301(3) of the State Administrative Procedure Act)

1. The Hearing will be conducted and administered in compliance with the State Administrative Procedure Act and the Financial Services Law, and will be held before an impartial hearing officer who will make a Report of findings, conclusions, and recommendations to the Superintendent or the Superintendent's designee.
2. You must be ready, and prepared with your evidence, to present your case on the hearing date.
3. You may be represented by an attorney at the hearing.
4. Interpreter services shall be available for deaf persons, upon advance request, at no charge. Such request should be made as soon as possible by contacting the Department attorney who signed the Citation/Notice of Hearing.
5. You may file a written answer to the Citation/Notice of Hearing. If you do so, it should be delivered at least two days before the hearing date to the Department attorney who signed the Citation/Notice of Hearing. You will have a full opportunity at the hearing to dispute or explain any charges made against you in the Citation/Notice of Hearing whether or not you file an answer.
6. You may present evidence and have witnesses testify at the hearing. If you believe a Witness will not appear voluntarily and you do not have an attorney representing you, you may request the hearing officer to furnish you with a subpoena to compel the witness' attendance. If the hearing officer issues the subpoena, the service of the subpoena upon the witness and payment of all required fees is your responsibility.
7. You may request a hearing officer's report and an opportunity to comment on it in writing before the Superintendent acts on the report. The request must be made to the hearing officer on the record prior to close of the hearing.
8. Prior to the commencement, a hearing may be postponed upon your request upon a written application to the Department official who issued the Citation/Notice of Hearing. The application may be granted upon a showing of good cause at the discretion of the Department official who issued the Citation/Notice of Hearing.

9. A hearing in progress may be adjourned by the hearing officer at your request for good cause shown or upon consent of all parties. If you request that a hearing in progress be adjourned for good cause shown, you must present documentary evidence as the hearing officer deems appropriate. The factors to be considered in determining good cause shown include but are not limited to the illness of a party, witness, or attorney, the temporary absence of a witness, the opportunity to obtain an attorney, the actual engagement of an attorney in a court proceeding, and the number and nature of previous requests for adjournment.
10. If you do not appear at a hearing requested upon the denial of an application for a license, your request will be deemed withdrawn.
11. If you do not appear or are not represented at the hearing on a Citation, the hearing will take place as scheduled and a decision on the charges will be made. The decision may result in the revocation or suspension of your licenses and the denial of any pending applications, and such other action as may be permitted by law, including the imposition of monetary fines.
12. If you do not appear at a hearing, the hearing may be reopened upon a written application, if you satisfy the hearing officer that there are valid reasons for your failure to appear or your failure to request an adjournment or postponement and you have a meritorious case. If you do appear at the hearing, the hearing may be reopened on written request to the hearing officer if you can show newly discovered evidence or other compelling reason for such reopening. The application to reopen must be made within one hundred and twenty (120) days from the effective date of the Superintendent's or the Superintendent's designee's decision.
13. Once a decision is made against you, you may, if you wish, take an appeal to the courts. This appeal must be made within four months from the date the decision was effective. It should be emphasized that your right to take an appeal is not connected in any way with your right to reopen the hearing as described in paragraph 12 and an application to reopen does not extend your time to take an appeal to the courts.

**NEW YORK STATE  
DEPARTMENT OF FINANCIAL SERVICES  
FIRST AMENDMENT TO 23 NYCRR 2**

**RULES GOVERNING THE PROCEDURES FOR ADJUDICATORY PROCEEDINGS BEFORE THE  
DEPARTMENT OF FINANCIAL SERVICES**

I, Linda A. Lacewell, Superintendent of Financial Services of the State of New York, pursuant to the authority granted by Sections 102, 201, 202, 302 and 305 of the Financial Services Law and Section 301 of the State Administrative Procedure Act, do hereby promulgate the First Amendment to Part 2 of Title 23 of the Official Compilation of Codes, Rules and Regulations of the State of New York, to take effect upon filing of the Notice of Emergency Adoption with the Secretary of State, to read as follows:

**(ALL MATTER IS NEW)**

**Section 2.19 is added to read as follows:**

**§ 2.19 Hearings conducted by videoconference.**

(a) At the discretion of the Department official who issued the notice of action or proposed action, a hearing held pursuant to this Part may be conducted by videoconference. When a hearing is conducted by videoconference, none of the parties nor the hearing officer need to be physically present at the same location.

(b) All provisions of this Part that are not inconsistent with the specific provisions of this section shall apply to hearings conducted by videoconference. For purposes of § 2.14(b) of this Part, the term *hearing room* shall mean videoconference when a hearing is conducted by videoconference.

(c) A respondent or applicant may object to conducting the hearing by videoconference by sending a written notice of the objection to the hearing officer by first class mail, overnight mail or electronic mail to an address or email address designated by the Department and posted on the Department's website. The written notice of objection must be received by the hearing officer at least five business days before the time set for the hearing.

(d) In the event that the hearing officer receives a timely written objection to conducting the hearing by videoconference in accordance with subdivision (c) of this section, the hearing officer may determine that the hearing shall not be conducted by videoconference and shall be conducted with the respondent or applicant and the hearing officer physically present at the same location, when in the judgment of the hearing officer:

(1) the respondent's or applicant's due process rights would best be served by conducting a hearing in-person; or

(2) there are circumstances presented by the respondent or applicant that make proceeding with the hearing by videoconference fundamentally unfair or impractical.

**Statement of the Reasons for the Emergency Measure  
First Amendment to 23 NYCRR 2**

On March 7, 2020, Governor Andrew M. Cuomo issued Executive Order Number 202 declaring a disaster emergency in the State of New York in response to the novel coronavirus (“COVID-19”) pandemic, which has been extended. COVID-19 has spread to millions of people worldwide, with several hundred-thousand confirmed cases in New York State. While the number of individuals currently testing positive in the State has diminished sharply, there are still numerous cases of New Yorkers testing positive for the virus and there has been a sharp increase in the number of individuals testing positive in many other states. Given the public health implications related to COVID-19, it is essential that the Department of Financial Services promulgate regulations that implement protective measures, whenever possible, to help stop its spread.

This amendment adds a new section 2.19 to 23 NYCRR Part 2, specifying that the Department of Financial Services (“Department”) may conduct administrative hearings by videoconference at the Department’s discretion. This is being done so that the parties and hearing officers do not have to be physically present at the same location during hearings. A hearing officer will determine, upon a timely objection filed by the respondent or applicant that a hearing held by videoconference would either impinge upon the respondent’s or applicant’s due process rights, or would be fundamentally unfair or impractical, as expressed in section 2.19(d) of the regulation, if a hearing will be held via videoconference.

The Department is taking special precautions during this unprecedented health crisis to minimize the spread of COVID-19 by, among other things, reducing the number of individuals who may enter the Department’s offices at any given time. Therefore, conducting an administrative hearing by videoconference protects the safety of those participating in, or witnessing the hearing, by avoiding personal contact in a way that will help limit the spread of COVID-19. It is thus imperative that this amendment be promulgated on an emergency basis for the public’s general welfare and the preservation of public health.



Linda A. Laceywell  
Superintendent of Financial Services

Dated: October 9, 2020



## Department of Financial Services

ANDREW M. CUOMO  
Governor

LINDA A. LACEWELL  
Superintendent

### CERTIFICATION

I, Linda A. Lacewell, Superintendent of Financial Services, do hereby certify that the foregoing is the First Amendment to Part 2 of Title 23 of the Official Compilation of Codes, Rules and Regulations of the State of New York, entitled Rules Governing the Procedures for Adjudicatory Proceedings Before the Department of Financial Services, signed by me on October 9, 2020, pursuant to the authority granted by Sections 102, 201, 202, 302 and 305 of the Financial Services Law and Section 301 of the State Administrative Procedure Act to take effect upon filing with the Secretary of State of New York.

Pursuant to Section 202(6) of the State Administrative Procedure Act, this amendment is being promulgated as an emergency measure for the preservation of the general welfare and public health. A statement of the specific reasons for the finding of the need for emergency action is attached.

Linda A. Lacewell  
Superintendent of Financial Services

Dated: October 9, 2020