



One State Street, New York, NY 10004

An Equal Opportunity/Affirmative Action Employer

Announcement of Intention to Fill Multiple Job Vacancies

Financial Services Examiner 1, G-18
(Position may be filled at the Trainee level)

Location: New York City Business Unit: Health Bureau (Field Position)

Negotiating Unit: Professional, Scientific and Technical (PS&T)

Salary: \$56,604 - \$71,980 (Grade 18 level)
\$52,220 (Trainee 2 level)
\$46,832 (Trainee 1 level)

Positions located within the New York City metropolitan area, as well as Suffolk, Nassau, Rockland, and Westchester Counties, are also eligible to receive an additional \$3,026 annual downstate adjustment.

Appointment Status: Permanent

The Department of Financial Services (DFS) is seeking candidates for the position of Financial Services Examiner 1 (or Trainee) in the Health Bureau. Duties will include, but will not be limited to, the following:

- Participates in the examination of insurers using the risk focused approach in accordance with the NAIC Financial Condition Examiners handbook;
Participates in the interviews and conferences with company officers and personnel as needed;
Reviews the company's records and CPA work papers and reports the findings to supervisors;
Reviews claim records for compliance with the New York State insurance laws, rules, and regulations;
Reviews policy forms, explanation of benefit statements, and utilization review statements for compliance with the New York State insurance laws, rules, and regulations;
Determines risks associated with the insurer and any mitigation strategies taken by the insurer;
Updates Teammate files as needed;
Assists supervisors with examination functions, including drafting reports on examination;
Participates in various meetings with the regulatory units and closing conferences with the companies; and
Assists in training subordinates when needed.

Please note that this vacancy is for a field assignment. The incumbent to this position will report to the exam location and the assignment requires 50% overnight (primarily in-state) travel.

Appointment method:

Transfer (70.1): Candidates must have one year of permanent competitive service in a title eligible for transfer via § 70.1 of the Civil Service Law. Information regarding transfer eligibility can be found on the Civil Service Career Mobility Office website at http://careermobilityoffice.cs.ny.gov/cmo/.

To Apply: Interested qualified candidates must submit a resume and letter of interest **no later than December 10, 2019** to the email address listed below. Please include (Box 05070-1) in the subject line of your email to ensure receipt of your application. Email submissions are preferred:

New York State Department of Financial Services
Office of Human Resources Management
Attn: Ryan Taratus / Box 05070-1
99 Washington Avenue, Suite 301
Albany, NY 12257
Email: ryan.taratus@dfs.ny.gov
Fax: (518) 402-5071

All candidates that apply may not be scheduled for an interview

AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at info@goer.ny.gov