



**One State Street, New York, NY 10004**  
An Equal Opportunity/Affirmative Action Employer

## **Announcement of Intention to Fill Job Vacancy**

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Data Architect/Governance, NS  
(Exempt)

**Location: One State Street, NYC**

**Business Unit: IT**

**Negotiating Unit: Management Confidential (M/C)**

**Please note that a change in negotiating unit may affect your salary, insurance and other benefits.**

**Salary: Salary commensurate with experience.**

**Appointment Status: This is an appointment to a position in the exempt jurisdictional class.**

**Appointment to this position is pending Division of Budget approval to fill.**

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Under the provisions of the Paid Family Leave (PFL) program, the Department of Financial Services (DFS) has been charged with implementing a data warehouse that will not only be used by DFS, but also the Workers Compensation Board, the Department of Health and other agencies. DFS is seeking to fill the position of Data Architect/Governance in our Information Technology Unit to develop database architectures, coding standards and quality assurance procedures for the new Paid Family Leave data warehouse. This includes playing an important and sensitive role in decision-making and policy-making activities.

Given the criticality of this PFL program, it is imperative that the application code be reviewed to ensure that it delivers all functionality. This position is critically needed to help design and maintain the data architecture of this program, as well as securing its confidential data, and assuring its data accuracy and quality.

The incumbent will advise policy makers on issues related to PFL implementation and provide expertise as to what data is needed to support policy decisions. The incumbent will be involved in confidential, high level discussions about acquisition, publication and security of data related to PFL. Other duties of this position include, but are not limited to:

- In consultation with other policymakers, ensuring ongoing compliance with all appropriate regulatory requirements and design and implementing procedures for effective data availability, protection and integrity of data assets;
- Leading implementation of data architecture governance and database designs;
- Developing and maintaining inventory of the information maps, including authoritative systems and owners;
- Facilitating the development and implementation of data quality standards, data protection standards and adoption requirements;

- Serving as liaison between business entities, functional areas and IT to ensure that data-related requirements for protecting sensitive data are clearly defined, communicated and well understood;
- Assisting in the creation and execution of test plans;
- Establishing a data architecture and governance framework focused on regulatory requirements and data quality;
- Ensure the integrity and security of the company's data; and
- Establishing and maintaining source code, libraries and application related files in a software versioning system.

#### **Skills Requirements:**

- Knowledge of data architecture and technology solutions;
- Good understanding of data governance models and standards;
- Good communication and documentation skills;
- Ability to handle confidential information;
- Experience in architecting Database Systems; and
- Bachelor's or Master's Degree in Computer Science, MIS or Information Management.

#### **Appointment method:**

This is an appointment to a position in the exempt jurisdictional class. As such, the incumbent of this position would serve at the pleasure of the appointing authority.

**To Apply:** Interested qualified candidates must submit a resume and letter of interest **no later than March 31, 2018**, to the email address listed below. Please include **(Box DA-G-00157)** in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Denise Rotunda  
**Box DA-G-00157**  
 New York State Department of Financial Services  
 Office of Human Resources Management  
 99 Washington Avenue, Suite 2016  
 Albany, New York 12257  
 Email: nce.notifications@dfs.ny.gov  
 Fax: (518) 402-5071

Please note that not all applicants may be scheduled for an interview.

#### **AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS**

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job and the accommodation would not constitute an undue hardship on the operations of the agency.

***Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at info@goer.ny.gov.***