

**NEW YORK STATE DEPARTMENT OF FINANCIAL SERVICES**

**PERSONAL LINES (OTHER THAN AUTO) CANCELLATION AND NONRENEWAL FORM FILING COMPLIANCE QUESTIONNAIRE**

<b>COMPANY</b>	<b>Co. File No.</b>
<b>Company Contact:</b>	<b>Phone Number:</b>
<b>E-Mail Address:</b>	

**Instructions: All applicable items must be answered. Responses in the shaded area indicate non-compliance with Section 3425 of the Insurance Law. Form, page and paragraph references that bring the submission into compliance must be included. Failure to complete all items, or responses in the shaded area, will result in this filing being returned without further review.**

**I. CANCELLATIONS**

- |   |   |
|---|---|
| <p>a. If cancellation occurs during the first 60 days, the policy should specify a reasonable time frame for giving notice of cancellation.</p>   | <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |
| <p>b. After the first 60 days, cancellation is permitted only for reasons stated in §3425(c)(2). The policy should specify a reasonable time frame for giving notice of cancellation.</p>                   | <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |
| <p>c. Payment to the insurer or an authorized agent or broker shall be considered timely if made within 15 days after the mailing to the insured of a notice of cancellation for nonpayment of premium.</p> | <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |

**II. NONRENEWAL/CONDITIONAL RENEWALS**

- |  |   |
|--|---|
| <p>a. Notice must give a minimum of 45 and maximum of 60 days notice</p>   | <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |
| <p>b. Conditional Renewal notice must be sent in the event of:</p>   |   |
| <p>    1. Change of Limits</p>   | <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |
| <p>    2. Elimination of any coverage</p>  | <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |
| <p>c. If change of limits or elimination of any coverage is in lieu of policy cancellation, at least 20 days notice must be given.</p> | <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |

**NOTE: All citations in Brackets are to the applicable Section 3425 of the Insurance Law.**