



**RFP C000414 – Environmental Modifications Evaluators  
Questions and Answers**

1. Form ST-220-TD and ST-220-TD-CA. I am assuming that you are requesting our Workman's comp insurance company name and address on this form?

Answer: The ST-220-TD and ST-220-CA are forms required by the NYS Department of Taxation and Finance to confirm if you are registered with them to collect sales tax in NYS or are exempt from having to collect sales tax. While proof of Workers Compensation insurance is required, it has nothing to do with these forms. ST-220-TD should be filled out and sent to the Tax Department, their address is on the form, and ST-220-CA should be submitted with your proposal.

2. After reviewing the size and scope of the RFP, we wish to request a waiver of MBE/ WBE participation. I am assuming this is a legitimate request given the small size of the project request. Let us know.

Answer: We are required to place MWBE goals on contracts of \$25,000 or greater. This contract has MWBE subcontracting goals of 30%. If you believe that your firm will not be able to meet those goals, you can apply for a waiver but you will need to show that you made "good faith" efforts to achieve the goal and provide a compelling justification why the waiver should be granted. The Department will then consider your request. Size of a procurement does not automatically justify a waiver request.

3. Scott Masters is listed here in this RFP to receive a bid, Waiver Request Form and Affirmation of Understanding and Agreement pursuant to State Finance Law. Are any of these forms to be mailed to him separately, or is the entire RFP to be mailed to you?

Answer: This is a typographical error. All bids and related forms should be sent to the contact listed on page 1 of the RFP, Steven McClellan.