



One State Street, New York, NY 10004
An Equal Opportunity/Affirmative Action Employer

Announcement of Intention to Fill Job Vacancy

Statistical Analyst Manager (Exempt)

Location: One Commerce Plaza, Albany

Business Unit: Insurance/Health

Negotiating Unit: Management Confidential (M/C)

Please note that a change in negotiating unit may affect your salary, insurance and other benefits.

Salary: Salary commensurate with experience.

Appointment Status: This is an appointment to a position in the exempt jurisdictional class.

Appointment to this position is pending Division of Budget approval to fill.

Under the provisions of the Paid Family Leave (PFL) program, the Department of Financial Services (DFS) has been charged with implementing a data warehouse that will not only be used by DFS, but also the Workers Compensation Board, the Department of Health and other agencies. DFS is seeking applicants for the position of Statistical Analyst Manager to assist in leading agency efforts to develop, test, and execute statistical computing models on large Paid Family Leave (PFL) and related data sets for the Data Warehouse. This includes playing an important and sensitive role in decision-making and policy-making activities.

The incumbent will assist in overseeing the PFL data warehouse team efforts and will work with other policy makers to frame issues related to PFL implementation. The incumbent will provide expertise as to what data is needed to support policy decisions and be involved in confidential, high level discussions about acquisition, publication and security of data related to PFL. The incumbent will also serve as a liaison in representing DFS to agency staff, governmental officials and industry representatives.

Under supervision, the Statistical Analyst Manager duties will include, but not be limited to, the following:

- Assisting DFS actuarial team in developing PFL premium analysis and administration of the risk adjustment program;
- Developing and executive statistical computing models, including performing descriptive and multivariate statistical analyses of data;
- In consultation with other policymakers, developing methodologies to research PFL data sets, including conducting the research, writing confidential reports for PFL executives, developing reports for stakeholders, and preparing tables, graphs, fact sheets, and written reports summarizing research results;
- Providing technical advice, confidential consultation and guidance on operating programs to staff and agency officials;

- Assessing the statistical methods and procedures used to obtain data to ensure validity, applicability, efficiency, and accuracy;
- Preparing written technical reports containing the analysis and interpretation of study findings along with recommended courses of action based on findings;
- May supervise staff as required.

Skills Requirements

- BS in Statistics, MS preferred.
- Advanced experience in Statistical Computing packages such as: SAS, R and/or SPSS;
- Advanced experience in Research Design preferred.
- Advanced Data Mining using SQL preferred

Appointment method:

This is an appointment to a position in the exempt jurisdictional class. As such, the incumbent of this position would serve at the pleasure of the appointing authority.

To Apply: Interested qualified candidates must submit a resume and letter of interest **no later than January 17, 2018**, to the email address listed below. Please include (**Box SA-00154**) in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Denise Rotunda
Box SA-00154
New York State Department of Financial Services
Office of Human Resources Management
99 Washington Avenue, Suite 2016
Albany, New York 12257
Email: nce.notifications@dfs.ny.gov
Fax: (518) 402-5071

Please note that not all applicants may be scheduled for an interview.

AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job and the accommodation would not constitute an undue hardship on the operations of the agency.

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at info@goer.ny.gov.