



NEW YORK STATE DEPARTMENT OF FINANCIAL SERVICES

One State Street, New York, NY 10004

An Equal Opportunity/Affirmative Action Employer

Announcement of Intention to Fill a Job Vacancy

Information Technology Specialist 4, G-25

Location: One State Street, New York

Business Unit: Information Technology

Negotiating Unit: Professional, Scientific and Technical (PEF)

Please note that a change in negotiating unit may affect your salary, insurance and other benefits.

Salary: \$79,849 - \$100,645

Appointment Status: Permanent

Appointment to this position is pending Division of Budget approval to fill.

The Department of Financial Services is seeking candidates to fill the position of Information Technology Specialist 4 (ITS 4) in its Information Technology Unit. The incumbent of this position will develop database architectures, coding standards and quality assurance procedures for the new Paid Family Leave data warehouse. Other duties of the position will include, but not be limited to:

- Serving as liaison with insurers to intake, maintain, and analyze the data;
- Developing and maintaining inventory of the information maps, including authoritative systems and owners;
- Facilitating the development and implementation of data quality standards, data protection standards and adoption requirements;
- Ensuring ongoing compliance with all appropriate regulatory requirements and design and implementing procedures for effective data availability, protection and integrity of data assets;
- Serving as liaison between business entities, functional areas and IT to ensure that data-related requirements for protecting sensitive data are clearly defined, communicated and well understood;
- Assisting in the creation and execution of test plans for new applications;
- Establishing and maintaining source code, libraries and application related files in a software versioning system.

Appointment method:

List Appointment: Candidates must be reachable on the Civil Service eligible list for Information Technology Specialist 4 (#37-138).

Transfer: Candidates must have one year of permanent competitive service in a title eligible for transfer via Section 52.6 of the Civil Service Law. Information regarding transfer eligibility may be available on the Civil Service Career Mobility Office website at <http://careermobilityoffice.cs.ny.gov/cmof/>.

Please Note that under Civil Service Law, an employee cannot have two consecutive upward 70.1 or 52.6 transfers without an intervening eligible list appointment if such transfers would exceed two salary grades.

To Apply: Interested qualified candidates must submit a resume and letter of interest **no later than September 29, 2017,** to the email address listed below. Please include the Box # (**Box IT- 40007**) in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Constance Graves
Box IT-40007
New York State Department of Financial Services
Office of Human Resources Management
One Commerce Plaza
Albany, NY 12257
Email: Constance.Graves@dfs.ny.gov
Fax: (518) 402-5071

All candidates that apply may not be scheduled for an interview

AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at info@goer.ny.gov